

FOOTSTEPS ELC WAITING LIST APPLICATION FORM – BEVERLY HILLS

This Long Day Care Service provides care for children between the ages of 18 months and 5 years. Children of working and or studying parent/s will be given priority to attend our centre as per DOCS regulations.

Child's name:

Male/Female:

Address:

Date of birth:

Parent's/Guardian's name:

Parent's/Guardian's address:

Contact number: (home):

(mob):

Criteria for Placement

- | | |
|---|----------|
| 1. Are you working full time? | Yes / No |
| 2. Is your spouse working full time? | Yes / No |
| 3. Are you working part time? | Yes / No |
| 4. Is your spouse working part time? | Yes / No |
| 5. Are you seeking work? | Yes / No |
| 6. Is your spouse seeking work? | Yes / No |
| 7. Are you studying or training? | Yes / No |
| 8. Is your spouse studying or training? | Yes / No |

Which days do you require care?

Mon

Tues

Wed

Thurs

Fri

When do you require your child to commence? _____

Does your child have a disability or special needs? _____

**PLEASE NOTE: COMPLETION OF THE WAITING LIST APPLICATION
DOES NOT GUARANTEE YOUR CHILD WILL BE OFFERED A
PLACEMENT AT THIS CENTRE.**

Will my child be given priority for child care services?

We understand that getting your child into quality child care is an important priority. Sometimes, there may be a waiting list for child care services and to ensure the system is fair, the Australian Government has 'Priority of Access Guidelines'.

What are the Priority of Access Guidelines?

The guidelines only apply to approved child care. They are used when there is a waiting list for a child care service or when a number of parents are applying for a limited number of vacant places.

Every approved child care service has to abide by the guidelines and tell you about them when you enrol your child into care.

Priorities

Priority 1—a child at risk of serious abuse or neglect.

Priority 2—a child of a parent (or both parents if you have a partner) who satisfies the Government's work, training, study test.

Priority 3—any other child. Within these main categories priority should also be given to:

- children in Aboriginal and Torres Strait Islander families
- children in families which include a disabled person
- children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold of \$38 763 for 2010-2011, or who or whose partner is on income support
- children in families from a non-English speaking background
- children in socially isolated families
- children of single parents.

A child care service may require a Priority 3 child to vacate a place to make room for a child with a higher priority. They can only do so if you:

- are notified when your child first entered care that your service follows this policy
- are given at least 14 days notice of the need for your child to vacate.

Outside School Hours Care

Outside School Hours Care is primarily for school children. A service may ask a child not yet in school to leave care if a child who is in school applies for a place.

Employer sponsored places

If a child care service is funded by an employer for their employees' children it can give priority to those children.

For further information on the different types of approved care and reported vacancies please

Parent's/Guardian Signature:.....

Date:.....